



A G E N D A

- 1. Welcome/Call to Order**
- 2. Opening Devotion & Prayer – Mike Hunike**
- 3. Approval of Minutes for meetings: December PMC, January Email, Retreat**
- 4. Review and Approval of Agenda**
- 5. Questions about Reports submitted:**
 - a. Administrative Committees**
 - i. Finance – Year End Financials**
 - ii. Administration**
 - b. Ministry Areas:**
 - i. Education**
 - ii. Fellowship (vacant)**
 - iii. Mutual Care/Deacons/Stephen Ministry**
 - iv. Outreach**
 - v. Properties & Facilities**
 - vi. Stewardship**
 - vii. Worship**
 - viii. Miss Mollie’s School of Grace**
 - ix. President’s Report**
 - x. Staff**

EDUCATION:

- 6. Pastor Brooks**
 - a. 2022 Strategic Plan**
 - b. Lenten Meals**

INFORMATION ITEMS:

- 7. Narthex Refresh Update**

STUDY ITEMS:

- 8. Post-Closing Plans for Miss Mollie’s**

ACTION ITEMS:

- 9. Miss Mollie’s School of Grace:**
 - a. Approval of Discovery Team Scope**

UPCOMING MEETINGS:

10. EXEC/March 7, 2022

11. PMC/May 1, 2022

a. Devotions – Becky Thomas

12. VOTERS/May 15, 2022

a. Reports Due: April 27

b. “Elections”

ADJOURNMENT: Prayer

**PMC Meeting Minutes
December 16, 2021 Meeting**

Attending: Chris Wethman, Pastor Brooks, Bev Hudgins, Donna Gesell, Barb Tippin, Erin Romes, Becky Thomas, Mike Hunike, Geoff Heintzelman

Guests Attending: Michelle Boyle, Barbara Stiles

Motions to approve minutes of the last meeting and agenda as presented made by Pastor, 2nd by Bev, all were in favor, motion passed.

Information Items

- Reports from committees and ministry areas were provided with the meeting packet. Donna made a motion to approve information items, Bev 2nd, all were in favor.
- Please RSVP for the Retreat in January

Action Items

- Change in PMC meeting schedule for 2022. Options were discussed. Motion to approve option B was made by Donna, 2nd was made by Mike.
- Recommendation for Miss Mollie's Advisory Board was discussed.
 - A question was asked regarding the \$16,000 that the congregation was previously asked for. Miss Mollie's was already running a deficit when the ask was made and the deficit is approximately \$2500 per month, the \$16000 is the amount needed through May 2022.
 - Comment made wishing there had been more thought into an all-day program. There were concerns that an all-day program required a license. Currently the liability insurance only covers the fewer hours.
 - Comment that we should consider hiring a full-time administrator to help with the vision.
 - We need to take a break since the year is ending and we don't have a plan for next year.
 - Would like to form a task force for the beginning of 2022 to plan the vision.
 - Current issues:
 - Current project deficit
 - Continuation of school program after May
 - Establishment of task force
 - Bylaws state PMC can decide and submit to the congregation for approval.
 - Pastor made a motion that Miss Mollie's cease operations after May 2022, 2nd was made by Geoff, all were in favor.
 - Families and the congregation need to be notified.
 - Pastor made a motion that we establish a discovery team to explore education and family support, the 2nd was made by Erin, all were in favor.

- Chris mentioned that Midatlantic Lutherans in Mission have a grant for missions in crisis. Chris said we might be able to apply for a grant for 2022.
- Exterior repair quotes. Stucco needs to be repaired so moisture doesn't get behind panels. Mike will get another quote and update the PMC.
- Next PMC will be based on option B, February 13, 2022.
- Devotions: Christ will look at the list and notify.

Pastor made a motion to adjourn the meeting, 2nd made by Donna. All in favor.

Becky Thomas, Secretary

PMC Meeting Minutes
January 2022 Email Meeting Regarding Miss Mollies

Receiving email: Chris Wethman, Pastor Brooks, Bev Hudgins, Donna Gesell, Barb Tippin, Erin Romes, Becky Thomas, Mike Hunike, Geoff Heintzeman, Gary Stuhlmler.

Receiving paper copy in church mailbox: Tom McGill

Guests included on email: Michelle Boyle, Barbara Stiles

The following request was received from Michelle Boyle via email on December 17th, 2021.

- I would like for the PMC and/or executive committee to consider allowing us to run the three summer camps we had planned for the first weeks of June 2022. Several families have planned for these and they are often well attended. I will volunteer my position and allow the fees collected to go towards Renee's salary.
Many thanks for the consideration!
Michelle

The request was forwarded to the PMC email group on 1/3/2022 and was open for discussion and voting. The following questions were asked:

- Can Michelle submit a projection of how much financial support will be needed from Grace church?
- How many students are already committed and what will the expenses be?
- I appreciate Michelle's dedication, but is it right to ask her to work more weeks without pay?
- What does the preschool board recommend?
- If the church is supposed to cover whatever losses we take on the summer camps, would that money be better used as seed money for whatever we do next with the school?
- Would that time be better used to start cleaning up the school and refurbishing for its next iteration?

The following answers were received on January 2, 2022.

- Financial support would only be that of salary and facility use. We would need to have approximately 8 students each week to cover salaries. We have historically been able to reach that. Materials etc. are covered by the families when they pay.
- In regards to the number of students, "I can not say as we have not opened enrollment. We usually open enrollment at the end of January along with the Museum of Life and Science (MLS), Triangle Sportsplex, YMCA etc. the fee for camp has

historically been \$150 per child per week with a \$10 supply fee each week. Camp Themes change weekly.

- In regards to school board recommendation, "I feel it is safe to say with the calendar which the school board approved in February 12, 2021 that they are on board (we meet again 01/11/2022) as it included May 31 and first three weeks of June as the camps had run historically and both Renee and I planned for."

Voting via email there were 9 yes, two no.

On January 15, 2022 Chris received a response from the legal department of Brotherhood Mutual. We will need to keep our liability coverage valid until after the summer camps are over. Then remove Miss Mollie's. The same holds true for workers' comp. Bottom line: Miss Mollie's will cease as a related ministry in May; we will offer the camps as a GELC ministry in June.

Minutes submitted by Becky Thomas, Secretary

Becky Thomas, Secretary

PMC Meeting Minutes
January 29, 2022 - special meeting called at PMC retreat

Present: Chris Wethman, Pastor Brooks, Bev Hudgins, Donna Gesell, Barb Tippin, Erin Romes, Becky Thomas, Mike Hunike, Gary Stuhlmiller, and Tom McGill.

Guests included: Barbara Stiles

Pastor made a motion for approval for Donna to spend up to \$5,000 from Shepherds Tent for refreshing the Narthex, Sanctuary and Fellowship Hall. Barb Tippin seconded the motion. All were in favor.

Submitted by,

Becky Thomas, Secretary

Grace Evangelical Lutheran Church

Statistical Report – October 1, 2021, through December 31, 2021

	Baptized	Confirmed
As of October 1, 2021	337	273
Deaths	-1	-1
Transfer to LCMS	-	-
Released to Other Churches	-	-
Baptism	+1	N/A
Members Received by Transfer from LCMS Church	+2	+2
Members Received by Transfer from Other Lutheran Church	-	-
Members Received via New Member Instruction (Affirmation)	+1	+1
Members Received by Transfer from Non-Lutheran Church	-	-
Communicant Members Received (Jr. Confirmation)	-	-
Self-Exclusion	-	-
Total Membership as of 12/31/2021	340	275
DEATHS:		
Donald (Don) Carl Eckart	November 25, 2021	
BAPTISMS:		
Caleb Maddox Stuhlmiller	October 17, 2021	
MEMBERS RECEIVED BY TRANSFER FROM LCMS CHURCHES:		
Pete and Karen Kreymborg	LCMS – Concordia Lutheran Church Hagerstown, MD 21740, October 17, 2021	
MEMBERS RECEIVED BY NEW MEMBER INSTRUCTION (Affirmation)		
Marie Hammond	Affirmation, New Member Instruction October 17, 2021	

PMC Meeting – February 13, 2022

Lay Ministry Reports

Administrative – Finance:

Attached are the 4th Quarter/Year End Financials

Ministry of Education:

Minutes/Summary of Education Meeting January 8, 2022.

Present: Gail Glifort, Dan Heuser, Jeff Gilman, Renee Gilman, Michelle Boyle, Donna Walston

- I. Faith 5 and sharing
- II. Prayer concerns and prayer
- III. 2Chronicles 7:14-15—meditation and sharing
- IV. Discussion that Grace worship isn't a positive environment for young children.
 - a. Nurturing of faith is a responsibility of family and faith community. Both make a commitment to the children in their baptism.
 - b. That we have very few children and the new members are mostly people aged over 50, tells us we are failing our children and their families.
 - c. We want Grace to be a welcoming place for children where they are embraced, loved and played with. We want to make it feel like home.
 - d. Most importantly we want it to be an environment in which the child can learn about and enter into God's story, respond to the Holy Spirit, and experience the presence and leading of God.
 - e. It was also shared that it has to be a place where the parents feel their children are safe and the parents aren't judged.
- V. Call to action—Grace Kids
 - a. A once a month one hour family service in the Wittenberg room for families with children of all ages, including infants and toddlers. All are welcome but the focus will be an hour of simple Bible story, song, prayer and play. Families will be encouraged but not required to attend. Masks will be required for now.
 - b. Starting Feb. 5, 5-6P
 - c. Start with a simple supper (Renee)
 - d. Promote
 - i. Dan agreed to lead the first Bible story and prayer.
 - ii. Bev will inform leadership and get on church calendar (for now we'll get on calendar first Saturday of every month)
 - iii. Michelle will formulate an email announcement to send to current and past Miss Mollie's parents, will send to Dan to send to our youth and the youth at Advent and to Jeff to send to SS parents.
 - iv. Bev will reach out to Robinsons and Kolba's to invite them.
- VI. Vision

Eventually reach out to community via Facebook, Next Door and a banner outside the church.

Ministry of Education Team met on January 28, 2022.

Present: Renee Gilman, Gail Glifort, Bev Hudgins.

Shared highs and lows and covered with prayer.

Reviewed mission/vision. Will continue to review each meeting so that we can each express it.

Main purpose of meeting: to decide if we will start Grace Kids Feb 5.

Pros: Already have it planned and it is announced in Sunday worship bulletin.

It will be a trial run and we will learn from it even if not well attended. We will be able to explore with those who do attend, what their concerns, hopes, dreams are for teaching faith in the home and how the church can walk alongside them.

Cost will be minimal and team members are willing to carry out roles.

Cons: Inclement weather predicted.

Bev reached out to all of the SS families and only heard back from three. One replied yes. One very COVID risk averse. No commitment one way or another from the third. Seeing that they bring child to worship, not attending would be more of a time constraint. Bev also spoke with Walt Crosmer about his daughter's family. He shared that they are very COVID risk averse.

Dan says Advent families are very COVID risk averse.

Behind on our publicity.

Despite the seemingly more cons than pros we decided to move forward and have Grace Kids Feb. 5. Bev will do a chapel talk Sunday at both services. Renee will check with Michelle about the flyer. Michelle and Dan will finalize and distribute to Grace youth. Bev will distribute to SS families. Michelle will distribute to Miss Mollie families past and present. Bev will talk with Erin at retreat this weekend.

The flyer should state that if there is inclement weather to check the church website for cancellation and rescheduling. We will postpone Grace Kids to Feb. 12 if there is inclement weather.

Gail will teach the lesson at Grace Kids and also do Zoom SS Feb. 6 for those who don't attend.

Team will need to be at church 2/5 between 4 and 4:30P.

~ Bev Hudgins

Ministry of Mutual Care:

The deacons opened with prayer.

- We continued our Book Study – Chapter Three "Give Me Some Space" in our book The Search to Belong- Lead by Joyce Rea.
- We discussed the Christmas compassion ministry card project and talked about plans for Easter and how we want to reach out to our seniors at that time.
- There was a discussion about visitors, and we have a new visitor list started for deacon's follow up.
- Deacons discussed hosting a National Day of Prayer event on May 5.
- Tom McGill will take the lead on this.
- We discussed members we have not seen in worship and will keep them in prayer. We shared prayer concerns for Grace family and friends and ended with prayers.

~ Barb Tippin

Ministry of Properties and Facilities:

- I and some members discuss the three quotes that we had and decided which one we need to go with.
 - The heater on the first floor of the Grace House is not working and needs to be replaced. I got a quote from Chris' Heating and Air for \$8,300.00 that is the air and heat system. They did look for a heat exchanger for that unit that is bad but can't find one. The unit is a '94 unit and it has done its job. I feel we can wait on this and make it through the rest of winter. Replacing just heat exchanger if we could find one wouldn't be bad in price but something else is going to go and we will be piecing the unit back together and there will be no warranty like the new one would.

- Looking to get wood to lay down to vacuum air duct top in sanctuary to get webs removed.
- Still working on painting railing around the church.
- Dec is a late month for installing air filters for the Church and Grace House this year. I guess we still change filters every three months.

~ Mike Hunike

Ministry of Stewardship:

The Stewardship Team met on January 27, 2022. The next meeting date: February 24, 5:30pm.

Something I have promised for several weeks:

The actions of the Stewardship Committee for the first half of the year:

1. Phone Tree – The phone tree is operating, but due to holidays, weather, and the coordinator (namely me) forgetting to put important before urgent, the end of the year got a little behind, but I totally expect to have it back at full speed for February.
2. Pledges – The pastor had us all to sign a pledge to be more generous in the next year. But we have had conversations concerning pledges, do we need to have members do a pledge card? And if we do it, should they be open or private?
3. Film – we have had discussions of getting 3 or 4 members to discuss on film how they see stewardship of assets and generosity. Are they conflicting or is stewardship an intelligent management of generosity?
4. And finally, and probably most important of all is the dire need for a “capital crusade” to repair lighting in the sanctuary, the veneer on the altar and a computer system for the fellowship hall. We already have received anonymous gifts in excess of \$8,000 and the computer has been purchased.

We are pleased at where we are with these items, but we are going to need a great deal of help in taking each of these to the next step. Because each of these steps can be used to help us to reach out into our sphere of influence, both collectively and individually to reach the non-Christians that we know.

~ Tom McGill

Ministry of Worship:

Worship Ministry Team Minutes

09 Dec 2021

In attendance: Geoff Heintzelman, Pastor Brooks, Barb Tippin, Chris Wethman, Richard Kuehn, Jenna Young, Chase Benefiel, Dede Crosmer; Elmo Walston

Possibility statement: When at our best, we are immersed in the living presence of our Lord through an expansive collection of music dedicated to the inspired Word of God, compelling messages, and shared commitment to the time-honored tradition of Lutheran liturgy. Worship consistently inspires and renews us to walk the Way of Grace.

1. Opening Prayer – Pastor Brooks
2. Pandemic Guidelines – Had a discussion about continuous communion vs at the altar. Continuous communion seems to be the preference at this time.
3. Advent Services – Good attendance for mid-week Advent services.
4. Longest Night scheduled for Saturday, Dec 18 at 4:30 PM.

5. Christmas Service at 3:30PM and 8PM – all is well.
6. Jan 2 one service -- substitute organist; lessons and carols since Pastor will be away. Need 3 readers. Geoff volunteered.
7. Altar Guild update – next year, trying a mixture of teams vs individuals for scheduling. Going to meet early in 2022 to fulfill small group criteria.
8. Livestream Status – Chris making some updates. Some problems in the past few weeks. Mo says that it is improved dramatically. Update: Chris spent a long time on the phone with Wix to address some of the issues. It appears that they worked, as it ran perfectly this morning.
9. Music update – Jenna/Chase – Chase and Jenna say choir is going well.
10. Office updates – working diligently on bulletins.
11. Upgrade/renovations
 - a. Offer from household for \$5500 for new communion ware. Unanimously approved.
 - b. Refurbishing of the altar – very preliminary; maybe set up a fund for money in the spring of 2022
 - c. Lighting upgrade – facilities
 - d. Live plants in the sanctuary is recommend by the LCMS, so we will begin transitioning to live plants. Still figure out maintenance of the plants – office met with a vendor, still in preliminary stages. Could change with the liturgical season perhaps? Or maybe put sand in one to hold tapers. Sally Sump is working on this.
12. Usher team – postponed this discussion
13. Touching base with team members – Geoff will touch base with members of the team in January/February
14. Attendance cards – perhaps a new push for these in the new year? Pastor to remind at the sharing of the peace or offertory.
15. Other weekday services... -- postponed this discussion
16. Any other topics/Urgent Issues?

GOALS ON HOLD

1. Cantor for services – on hold; as we reopen, Jenna to ask choir members what they think of this idea and if they'd be willing to serve. No discussion.
2. Changes to communion practices - Planning for idea to have congregation members stay at the altar rail longer. Idea is to have each side receive the blessing before they leave the rail.
3. Revitalization of ushers/acolytes/crucifers
4. Worship guide/newsletter series explaining worship.
5. Learning worship
6. Robed communion assistants (tied in with cantors?)
7. Outdoor worship service

Next Meeting: January 6, 2022 - 8:00 PM.

Worship Ministry Team Meeting
06 Jan 2022

In attendance: Pastor Brooks, Chris Wethman, Barbara Stiles, Barb Tippin, Richard Kuehn, Geoff Heintzelman, Elmo Walston, Jenna Young, John Kolba (and cat, Carey, and Whitney), Dede Crosmer

Possibility statement: When at our best, we are immersed in the living presence of our Lord through an expansive collection of music dedicated to the inspired Word of God, compelling messages, and shared commitment to the time-honored tradition of Lutheran liturgy. Worship consistently inspires and renews us to walk the Way of Grace.

1. Opening Prayer – Geoff
2. Pandemic Guidelines – no changes at this time.
3. Recap of Christmas services – complaint that O Come All Ye Faithful was not sung, good attendance
4. Upcoming worship services/Lent – Lenten series already planned by Pastor; Chase and Pastor are discussing using the old Lutheran hymnal for the season. Evening Prayer on Wednesdays. Easter is on April 17th.
5. Altar Guild update – new communion ware ordered; should be here by Easter. Altar Guild will try to gather in the next few months.
6. Livestream Status – John – seems to be going well. Video computer is now wired. More gear to be set up, will be done soon. Will try a different service for calling in.
7. Music update – Jenna – choir is going well and starting up again
8. Office updates – office is preparing virtual service in case of snow.
9. Upgrade/renovations
 - a. New Communion ware will be here by Easter
 - b. Refurbishing of the altar – will start a funding drive in the next couple months for altar, lighting, etc.; may be able to get matching funds from LCEF; will have conversation about this on PMC
 - c. Plants in the sanctuary – looks great
10. Usher team – Geoff will put something in the bulletin.
11. Touching base with team members – Geoff will touch base with members of the team in January/February
12. Attendance cards – perhaps a new push for these in the new year? Pastor to remind at the sharing of the peace or offertory.
13. Other weekday services... -- Wednesday Noon Services still ongoing. Midweek gathering for Lent.
14. Any other topics/Urgent Issues?

GOALS ON HOLD

1. Cantor for services – on hold; as we reopen, Jenna to ask choir members what they think of this idea and if they'd be willing to serve. No discussion.
2. Changes to communion practices - Planning for idea to have congregation members stay at the altar rail longer. Idea is to have each side receive the blessing before they leave the rail.
3. Revitalization of ushers/acolytes/crucifers
4. Worship guide/newsletter series explaining worship.
5. Learning worship
6. Robed communion assistants (tied in with cantors?)
7. Outdoor worship service

Next Meeting: February 10, 2022 - 8:00 PM.

~ Geoff Heintzelman

Overall Budget

Ministry	2021 Budget	2021 Add. Giving	2021 YTD Expenses	Remaining
Administration	234,926.15		178426.92	56499.23
Education	4,178.50	429	1775.78	2831.72
Fellowship	1000		843.35	156.65
Mutual Care	2,635		1382.70	1253.30
Outreach	17,500		7110.16	10389.84
Pastoral	8,150		28.99	8121.01
Properties & Facilities	57,780.00		39593.68	18186.32
Stewardship	250		54.66	195.34
Worship	10,100	3209.70	12432.45	877.25
Totals	336,519.65		241648.69	98510.66

Quarterly Budget	Quarter #1	Quarter #2	Quarter #3	Quarter #4
Income:				
General Envelopes	82223.16	83881.08	74042.76	81243.03
General Plate	122	433	397.00	286.00
Miscellaneous	6421.97	446.54	440.55	1115.04
Total	88767.13	84760.62	74880.31	82644.07
Running Total		173527.75	248408.06	331052.13

Administration

Item	2021 Budget	Total Addition al Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Archives	100						0	100
Computer Upgrade	600					804.24	804.24	-204.24
Software Support/Training	600			9.99	637.86	29.97	677.82	-77.82
Equipment Lease/Overage	8600		2303.54	2203.32	1875.75	2215.22	8597.83	2.17
Office Supplies	2500		522.00	402.61	396.77	335.49	1656.87	843.13
Website Hosting	324			351.90	48.07		399.97	-75.97
Council Leadership	1000		58.02		99.42		157.44	842.56
Internet/Telephone	5657		1418.07	1420.32	1978.59	1308.7	6125.68	-468.68
Fire/Casualty Insurance	10163		2635.00	2635.00	2635.00	2635	10540	-377
Worker's Comp Insurance	1428		342.50	342.50	342.50	342.5	1370	58
Miscellaneous	1000	440.95	61.30	729.25	684.59	299.12	1774.26	-333.31
Salary Expense (Paychex)	1900		642.93	405.02	388.23	430.52	1866.7	33.3
Security System	300		60.00				60	240
Postage	1800		441.30	150.00	326.80	462.8	1380.9	419.1
State Regulations			18.00				18	-18
Staffing Expenses								
Salaries	127445.48		32007.7	30098.92	30156.91	33495.57	95660.18	31785.3
Housing Pastor	20400		5100	5100	5100	5100	20400	0
Employer SS	4220		1059.03	1071.45	1020.39	1196.16	4347.03	-127.03
Employer MC	990		247.66	250.56	209.95	279.74	987.91	2.09
Health Insurance	37185.36		10134.08	10149.96	10149.96	10421.58	40855.58	-3670.22
Retirement	7718		2807.91	2774.52	2774.52	2774.52	11131.47	-3413.47
Disability	995.31		554.85	546.21	546.21	546.21	2193.48	-1198.17
Total	234926.15		60413.89	58641.53	59371.52		178426.9	24361.74

Education

Item	2021 Budget	Total Additional Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Education Materials	1240	429.00	639.67	340.62	538.30	278.5	1797.09	-128.09
Confirmation	600						0	600
Portals of Prayer	300		37.50	37.50	37.50	231.25	343.75	-43.75
Library (Resource Ctr)	398.5		74.25				74.25	324.25
Faith Formation	200					27.69	27.69	172.31
VBS	1000				70.44		70.44	929.56
Teen Activities	400						0	400
Lutheran Hour	40						0	40
Total	4178.5		751.42	378.12	646.24		1775.78	2402.72

Additional Giving	Quarter #1	Quarter #2	Quarter #3	Quart #4
Lutheran Witness				64.80
Material		59.00		
Book Nook				
VBS				
Backpacks			370.00	

Fellowship

Item	2021 Budget	Total Addition al Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Picnic Shelter Rental	20						0	20
Pantry Supplies	600					34.35	34.35	565.65
Food	200		234.80	110.76			345.56	-145.56
Coffee Cart	100						0	100
Miscellaneous	80			247.21	250.58		497.79	-417.79
Small Groups Wed						103.79	103.79	-103.79
Total	1000		234.80	357.97	250.58		843.35	156.65

Mutual Care

Item	2021 Budget	Total Additional Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Stephen Ministry Books	275				122.29		122.29	152.71
Stephen Ministry Leader's Train.							0	0
Deacons Cont. Education	150						0	150
Care of Baptized Children Bibles	120		102.21	53.84	104.63	93.78	354.46	-234.46
Greeting Mugs/Magnets	150						0	150
Grief								
Books/Postage Growing Thru	350		161.00		127.76	34.19	322.95	27.05
Grief Dues	300		300.00				300.00	0
Compassion								
Christmas Compassion	120				57.99		57.99	62.01
Ministry Easter Compassion	120		71.35	46.72			118.07	1.93
Teacher Appreciation	120						0	120
Boxes/Mailing College/Militar								
Care Packages	550			144.95		116.97	261.92	288.08
Prayer Shawl								
Postage	380		99.75		48.20		147.95	232.05
Total	2635		734.31	245.51	460.87		1440.69	1194.31

Outreach

Item	2021 Budget	Total Addition al Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
District/Synod Share	14000		3500	3500	3500	7000	14000	0
Urban Ministries	400					400	400	0
Duke Lutheran Ministry	700					700	700	0
Youth Servant Event	1000						0	1000
LWML	700	785				1193.52	1193.52	291.48
Samaritan's Purse	200						0	200
Advertizement							0	0
Grace House	500	332.93					0	832.93
Outreach				110.16		297	407.16	-407.16
Miscellaneous				3610.16			7110.16	1717.25
Total	17500							

Additional Giving	Quart #1	Quart #2	Quart #3	Quart #4
Lutheran Hour		50		
LWML		15		770
Grace House				332.93

Pastoral

Item	2021 Budget	Total Addition al Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Continuing Ed	800						0	800
Books	500		28.99			235.98	264.97	235.03
Discretionary Fund	250	332.93				277.84	277.84	305.09
Professional Expense/Org Pastoral	450					379	379	71
Conference (local)	750					829.35	829.35	-79.35
SED Conference 2018 (every 3yrs)							0	0
Kuehn Continuing Ed	400						0	400
Subatical Fund	5000						0	5000
Total	8150		28.99	0	0		28.99	8121.01

Properties & Facilities

Item	2021 Budget	Total Addition al Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Church Maintenance:								
Cleaning Service	8500		2112.00	1946.35	2112.00	2112	8282.35	217.65
Exterminator	340		84.00	84.00	84.00	84	336.00	4.00
Supplies	2200		430.79	283.32	355.36	227.28	1296.75	903.25
Maintenance/Service	12000		2316.19	122.73	2973.34	97.33	5509.59	6490.41
A/C Contract	1000		1348.59				1348.59	-348.59
Church Utilities:								
Electric	11500		3105.53	1959.17	2471.32	2169.33	9705.35	1794.65
Gas	1900		1226.93	507.56	79.97	170.42	1984.88	-84.88
Water/Sewer	2400		586.13	547.69	561.65	617.94	2313.41	86.59
Grace House Mortgage	12600		3146.88	3146.88	3146.88	3146.88	12587.52	12.48
Grace House Maintenance:								
GH Exterminator	340		84.00	84.00	84.00	84	336.00	4.00
Maintenance/Service	2000		29.00	2744.00	300.00	1066.50	4139.50	-2139.50
Grace House Utilities:								
GH Electric	1400		149.00	72.74	198.57	219.84	640.15	759.85
GH Gas	1100		413.93	254.00	83.38	92.54	843.85	256.15
GH Water/Sewer	500		105.72	118.94	133.14	134.35	373.21	126.79
Total	57780		15138.69	11871.38	12583.61		39593.68	18186.32

Worship

Item	2021 Budget	Total Addition al Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Altar Guild	900	7303.47	187.12	793.15	65.64	6616.63	7662.54	540.93
Copyright License	600		537.73		405.00		942.73	-342.73
General	200	3809.70		270.00	197.66	2038.68	2506.34	1503.36
Guest Musicians	1500			2100.00	2100	550	4750	-3250
Instrument								
Tuning/Repair	1900						0	1900
Music	500			76.99			76.99	423.01
Committee Study	100						0	100
Worship Resources	1200		444.57	685.12	980.94	65.91	2176.54	-976.54
Supply Pastors	1200		300.00		400.00		700.00	500.00
Equipment/Livestre	2000		2888.53				2888.53	-888.53
Total	10100		4357.95	3925.26	4149.24		12432.45	-2332.45

Additional Income	Quart 1	Quart 2	Quart 3	Quart 4
Altar Guild			900	6403.47
General			2309.7	1500
Flowers				340

Stewardship

Item	2021 Budget	Total Addition al Giving	Quarter #1	Quarter #2	Quarter #3	Quarter #4	YTD Total	Balance
Program Expense	250				54.66		54.66	195.34
Total	250						0	195.34

Grace Lutheran Church – Durham. NC

President's Report to PMC – February 2022

Meetings Attended:

- **Staff meetings on Thursdays**
 - **Executive Team**
 - **Worship Team**
 - **PMC**
 - **Narthex Refresh Team**
 - **Embrace Grace**
 - **Leaders Retreat**
-
- **Continued weekly review and proofreading of worship folder, announcements, and e-news.**
 - **Updating/maintenance of website**
 - **Numerous discussions with Bob regarding new server including ordering equipment**
 - **Purchased and hooked up new computer in Fellowship Hall**
 - **Continuous refinement of livestream process to ensure website allotted hours are not exceeded**
 - **Facilitated Sunday class: Ten Most Misunderstood Verses in the Bible**
 - **Partial completion of LL Bean Spirit Wear order**
 - **Authored "Keeping Pace"**
 - **GPS – Theme, timeline, articles**
 - **Leaders Retreat – arranged location, pre-retreat research,**
 - **Ministry Scheduler Pro – schedule participants**
 - **Ordered shades – Fellowship Hall**

Pastor's Monthly Report

February 13, 2022

LOOKING BEHIND

- 1) Discover the Call presentation
- 2) Presentation at MDFL Conference Jan 10-11
- 3) PMC Retreat Jan 28-29, 2022

- 4) Meetings
 - a. Executive Committee
 - b. Education
 - c. Worship
 - d. School board
 - e. Staff
 - f. Racial Harmony/Reconciliation

- 5) Pastoral Actions
 - a. Hospital Visits – 1
 - b. Home/Phone Visits – 6
 - c. Office Visits – 6
 - d. Wedding/Funeral—0
 - i. Begun Pre-marital counseling with Dan Jorgenson and Caroline Calderback

LOOKING AROUND

- 1) Encouraging commitment from members
- 2) Developing Neighborhoods (small groups)
- 3) Confirmation continues online
- 4) Podcast
- 5) Lent on the way: *Identity—Finding myself in God*

LOOKING AHEAD

- 1) Discover Your Gifts starts Feb 13th
- 2) Lent/Easter
- 3) Mission Trip opportunities in 2022

NARTHEX REFRESH UPDATE

The narthex refresh committee whose members are Sally Sump, Chris Wethman, Donna Gesell, Sharon Brooks and Marie Snyder have met twice (virtually) since the beginning of the new year. The current goals with a deadline of Easter Sunday are:

1. Selection and installation of live greenery in the sanctuary
2. New wall lighting (sconces) in the church vestibule
3. Renew one of the remaining original church pews and add a new cushion
4. Remove existing office tables and replace with a credenza type cabinet to keep the narthex less cluttered and provide storage. A few other existing pieces will remain.
5. Addition of new accent chairs with a few small tables for a conversation area
6. Possibly refitting existing can lighting with updated fixtures and lights
7. Replace curtains in fellowship hall with updated roller shades

To date these items have been accomplished:

1. The narthex has been decluttered and some rearrangement of furniture pieces
2. The artificial plants have been removed from the sanctuary and donated to a charity. Fresh live greenery will be installed this week (February 7). Most likely this will be a partial installation with a few plants still on order. The original planter bins have been sanded & coated with a rubberized surface to prevent rust.
3. The curtains in the fellowship hall have been removed. New roller shades have been ordered and are expected to be installed in about 3 weeks.
4. A quote to have one of the original church pews refinished was more expensive than expected. Sharon Brooks will coordinate the renewal of the pew with a furniture restoring product she has used on other projects.
5. The committee is still searching for chairs, small tables and a credenza type piece. A decision on which chairs to order is expected by February 16.

There are other enhancements in other areas of the church being considered for future dates. And, a heartfelt thank you to the PMC for providing this committee with such a generous budget.

Sally Sump



MISS MOLLIE'S DISCOVERY TEAM

SCOPE FOR POTENTIAL USAGE OF SPACE FORMERLY OCCUPIED BY MISS MOLLIE'S SCHOOL OF GRACE

- 1. Study trends based upon MissionInsite Report dated 10/21/21.**
 - a. Determine what the future looks like for an Education Ministry at Grace based on Report findings.**
 - b. Determine what the future might hold for other options based on Report findings.**
- 2. Identify other ministries that have the potential to significantly impact the community after consulting outside resources (SED, neighborhood associations, women's center, health clinics.)**
- 3. Interview a cross-section of Grace's active households to reveal their hopes for downstairs usage.**

Team to be made up of 5 individuals to be appointed by President in consultation with Pastor.

Meetings will be placed on master church calendar.

Submit written findings to PMC via Exec Team that meets on April 4.